

## CONSTRUCTION MANAGEMENT ◆ CONSULTING





650.424.0900

1731 Embarcadero Road, Suite 210 Palo Alto, CA 94303 inquiry@siglercm.com • lic.#802341 C.L. Sigler & Associates, Inc. 1731 Embarcadero Road, Suite 210 Palo Alto, CA 94303



CONSTRUCTION MANAGEMENT

◆ CONSULTING



650.424.0900

## C.L. Sigler & Associates, Inc.

provides experienced, competent, and responsive management of projects of any size.

Principal Chris Sigler brings 25 years of experience in the Engineering and construction industry to your work, with a B.S.C.E. from Santa Clara University. This background, and experience in work of all types, allows for practical, cost-efficient problem-solving for virtually any aspect of a project.

Our personal, communicative style of management will bring comfort to HOAs and their Property Managers, knowing that their needs are being met, their funds are being carefully and wisely spent, and their best interests are being protected.





## **HOW CAN WE HELP YOUR HOAS?**

Here are some of the ways that we can be of service to you...

- Project development consulting, helping HOAs to prioritize repair elements
- Management and oversight of Destructive Testing and Investigations
- Development of Project specifications and work Scopes, working with Architects, Engineers, and contractors as needed
- Construction Defect Litigation support
- · Solicitation of Bids, performance of Bid walks
- · Analysis and evaluation of Bid Proposals
- · Value Engineering, cost-efficiency and benefit analysis
- Authoring and Negotiation of Construction Contracts



- Project Budget development, analysis, and management
- Pre-construction meetings and coordination
- Single-source liaison between HOA Board, homeowners, property managers, contractors, and other consultants
- Personal, on-site management of project as warranted by specific project needs
- Regular communication and documentation of project progress and schedule compliance with HOA Board and Property Management
- Coordination/management of Requests for Information from contractor(s)
- Management of cost controls, and administration of Change Order requests
- · Schedule compliance management
- Inspection of work, quality control inspections, and progress payment reviews and verifications
- Administration of Lien Releases and Warranties
- Development and administration of Punch Lists and confirmation of final completion

## **ADDITIONAL BENEFIT OF OUR PERSONAL SERVICE:**

 Photo documentation and electronic archive of all project photos provided to HOA in electronic format at project close





Here's what one client said:

"...the tenacity and passionate representation of our best interests far exceeded our expectations. We recommend C.L. Sigler & Associates for management of any construction related work...."



Give us a call for your project needs – you will be pleased that you did!

650.424.0900

www.siglercm.com • lic.#802341